

## ROBB AWARD INFORMATION SHEET

Last Name:

First Name:

Email:

Conference Title:

Conference Location:

Dates of the Conference:

Has your paper or poster been accepted?

If no, when do you expect to know by?

Do you have additional funding or will you be using personal funds?

If so, where are the additional funds coming from?

Will you be attending the conference regardless of the amount of funds awarded?

Advisor:

Please estimate the following and attach any documentation you can provide (i.e., quotes, internet searches, etc.).

Conference Fee – Please take into consideration student and professional society membership discounts as well as early registration discounts.	\$
Airfare – Attach a printed quote from the internet site you used.	\$
Hotel – Consider sharing a room, if possible, and seek surrounding hotels for better rates.	\$
Additional Transportation – cab fare, car rental, park and fly, etc.	\$
Food – generally about \$40/day	\$
Miscellaneous – please list any other anticipated expenses	\$
<b>TOTAL</b>	\$